



## Atlantic Indoor Association Colorguard/Percussion/Winds Info

### Facility:

Hampton Coliseum  
3000 Coliseum Boulevard  
Hampton, VA 23666

### Points of Contact:

Nancy Ro – 703-489-9014  
Carly Philp – 804-389-3274

### Ticket Price:

Adult: \$30  
Child (5-12): \$20

**Credentials & Wristbands:** Unit Directors & Staff must wear the credentials provided by AIA for the current season. Each registered unit will be provided with performer wristbands and a **maximum of 10 staff/volunteer wristbands**. The wristbands must be always worn. **You will not be permitted to enter the back of the Coliseum or the loading/unloading area unless you have your credentials or the approved wristbands. Know that the staff/volunteer wristbands issued on Saturday will be different from those issued on Sunday. If you run out of staff/volunteer wristbands, you will need to purchase a ticket.** The distribution of your 10 staff/volunteer credentials is entirely up to the Director, however, once they are all distributed, you will not be provided with any additional wristbands.

Performer wristbands and Director/Staff credentials will be good for entry on Saturday and Sunday. The spectator wristbands and the staff/volunteer wristbands are only good for one day. Please advise/prepare your staff/volunteers that they may have to purchase a ticket. It is recommended that this purchase be made prior to attempting to enter the back door to On Deck. This has been an issue the past few years as everyone is stressed and frantic about missing the performance and they are now not present to push equipment or props. **Directors – it is your responsibility to be prepared and proactive about this.** We will have security and AIA staff at the door checking for wristbands.

**Unit Checkin:** Is in the main entrance lobby of the Coliseum the day of your event. Your packets will consist of the schedule, your staff/volunteer wristbands, performer wristbands and the current season's pins. There will be a label on the front of your packet with your rotation times and your tent/LOT assignment (percussion only for the tent/LOT). You must check the North Champs web page for all diagrams. These will not be printed for you.

If you are in the area on Friday and would like to pick up your packet, please do so by 5:00 pm. You can access the Coliseum on Friday in the back using the same entry you would for equipment unloading.

**Arrival/Unit Parking/Bus Parking:** Please review the maps packet on the webpage for instructions specific to colorguard/percussion & winds. Directors must first go to unit checkin and gather their packets. Make sure your performers, volunteers, and staff are given their wristbands as they will need to be wearing them to enter the Coliseum to unload your equipment, floors, and props. Follow the arrows to the back of the Coliseum for unloading (you must have your wristbands on). **Vehicles: The back lot is for unloading and loading ONLY. PARKING IN THE BACK LOT IS PROHIBITED. ENTRY IS ONLY GIVEN TO THE VEHICLES THAT HAVE THE PARKING PASS.**

**Unit Hosts:** **No unit hosts will be provided.** ALL Directors must review the maps on the webpage and walk the facility to ensure you and your performers understand the migration flow.

**Prop/Equipment Unloading & Storage:** Floor, equipment, and prop unloading is in the back of the Coliseum in between the two tents. Your floors, equipment, and props should be brought into the Coliseum through the equipment unloading area and stored inside and to the right. To ensure ample room for everyone, please bring your items to this area when your class begins or towards the end of the previous class.

**Prop/Floor Migration:** It is not necessary for you to take your props/floors through rotation with you. Leave these items in the prop/equipment storage area. **COLORGUARD:** Once you finish equipment warm up, you

will go back down the stairs, walk by the floor, equipment, and prop storage area, gather your items, and head straight to the On-Deck area. **PERCUSSION/WINDS:** After you finish warming up in either the “LOT” or the tent, you will enter the coliseum and gather your floor and props in the area just inside and go straight ahead to the On-Deck area.

**Unit Holding:** There is no specified unit holding area. There is plenty of space on the main concourse area or on either end of the seating area that you may find a space to store your items. It is the performers/unit’s responsibility to take care in keeping track of their personal belongings.

Many colorguard units hang out in the space around the floor & prop storage area. If you do this, you **MUST NOT** block any doorways as this is a fire hazard. Also, **DO NOT** leave your personal items in this area after you have performed and **DO NOT** leave your items around another unit’s floor or props as it will be difficult to navigate around your items.

**Performer Dressing Rooms:** The elementary school, middle school and high school dressing rooms are located on the lower level near the floor/prop storage. The 18+ dressing rooms are located on the lower level near floor folding. **NOTE: DO NOT USE SPECTATOR RESTROOMS ON THE MAIN CONCOURSE LEVEL FOR CHANGING & ES/MS/HS STUDENTS MUST NOT USE THE 18+ DRESSING ROOMS.**

**Body Warmup:** Body warm-up will take place in a room on the lower level of the Coliseum; the Chesapeake Room. Once body warm-up is completed, follow the arrows to the equipment warmup, which is upstairs on the backside of the main concourse. As with regular events, you will receive your allotted warm-up time based on the schedule. (See timekeeping below)

**Equipment Warmup:** Equipment warmup will take place on the main concourse on the backside of the Coliseum. This is up the stairs that are directly outside the body warmup room. You have this entire area to warmup in. Make sure you spread your unit out as appropriate. You do not need to remain in just a small space. As with regular events, you will receive your allotted warm-up time based on the schedule. (See timekeeping below)

**Warmup Tents – Percussion/Winds:** There will be two warmup tents available in the back area of the Coliseum. Both tents are 30’ X 50’ with separate entrance/exit. These warmup tents will be used in the event of inclement weather. Otherwise, warm-up will be held in the “LOT”. The tent assignments will be posted on the Lot schedule.

**The “LOT”:** Please look at the maps to see where the assignments are located. The designated spaces are in the middle parking area in the front of the Coliseum. The spaces are 84x90 and marked off with bike racks and Giant Yellow Alpha Letters. There will be no space changes once the schedule is posted. There will be volunteers in the Lot but it is your responsibility to migrate at the appropriate time to be On Deck on time. There are sidewalks available as you migrate to the back of the Coliseum to enter On-Deck. Your equipment trucks can turn into the warmup area and park near your assigned LOT space but be mindful of the students that will be in that area to ensure there are no accidents. Unload the trucks quickly. The trucks may remain in the lane as long as you need BUT will need to move prior to you leaving your spot AND must ensure there is space for other trucks to get around them. The truck must remain at the back of the front lot until it is time to load, then it can be moved around back OR moved to the very end of the Convention Center located across the street. After your unit is done performing, the truck can be brought to the loading area at the back of the Coliseum. As your unit makes their way to On-Deck, they will pass by the equipment/floor/prop storage to gather your items and then report to on-deck. The distance from the “LOT” to the back of the Coliseum is approximately 750’ to 1,000’.

**\*\*OF NOTE\*\* There is no power to the “LOT” area. Each unit is responsible for providing their own generators for power, if needed.** Review the schedule for your assigned times and ensure enough time for migration.

**Warmup Room & Tent Timekeeping:** As with all event timekeeping, the timekeepers are instructed to keep to the times on the printed schedule. It is important that you are at your warm-up area a little early to ensure you are not late entering the warm-up rooms. You must also exit the room in a timely fashion. There are separate entrances and exits to all warm-up areas so as a unit is exiting their warm-up, the next unit must enter.

The timekeepers will begin your interval time according to the time on the schedule. They will tell you your time has started. If you are late to warmup, you will be given the remaining time for your interval time. If an exiting unit causes a severe delay to you entering the warmup room, you will be given your entire warmup time. However, know that with separate enter/exits, this should not be an issue.

It is important that you understand you must be completely out of the warm-up room before the noted “Transit” time on the schedule. If you are not out of the room by the “Transit” time, this will cause a delay to the entering

unit and will cause a delay to the event.

**Percussion – We strongly encourage you to warmup in your lot space, however, if you choose to use a tent, those assignments will be noted on the Lot schedule. Understand that it is your responsibility to be on deck on time.**

**Sound/Announcer Table:** Will be in the bleachers near the center of the performance area. Colorguard, please make sure you do a sound check prior to your performance time.

**Director Seating During their Unit's Performance:** Directors will be permitted to sit in the same bleachers as the sound/announcer table OR they may be able to access the upper levels via doorways at the top of the sound/announcer bleachers. This will be determined during set up of the arena.

**Performance Line:** Is Vertical for all units.

**Flash Photography and Videotaping:** **Flash photography** is strictly forbidden. Your flash can cause a performer to lose their concentration or trip causing injury to the individual and perhaps deduction in score. **Pictures are allowed but do not use a flash.** Due to copyright laws, there should be no **videotaping** at any time. Public display of any video in social media and through other digital means is strictly prohibited.

**Floor Folding:** Is located just outside the performance area exit. Once your floor is folded, please follow the signs to equipment loading.

**Equipment Loading after Your Performance:** Once you finish folding your floor, please exit the coliseum through the area noted on the maps to load your equipment back into your vehicle(s). Please load quickly as to not cause a backup in the loading area.

**Concessions:** Are available on the main level of the Coliseum.

**Vendor & Team Tables:** Member units can request a table to sell novelty items only. There is no fee for member unit space. Food sales are prohibited. Please complete a fundraiser form which is available on the North Champs page and submit to Nancy Ro by the Monday before our champs date. Please understand it is the unit's responsibility to follow the rules set forth on the form and understand that AIA is not responsible for any broken, loss, or theft of items/monies and AIA is not responsible for any damages caused to the Coliseum by a member unit.

**Recaps, Score Sheets & Critique:** Scoresheets **will not** be available at the announcers table after each competitive class. Recaps will be available at the end of the night. There will be no critique available at champs. Questions can be directed to both Chief Judge Coordinators.

**Retreat & Awards:** Every member of a unit will line up for retreat. You will be called for retreat by the AIA announcer. Please proceed to the equipment/prop storage area where you will be lined up in order by class. There will be one awards ceremony at the end of each day. NOTE: **no bubbles, confetti, helium balloons, or streamers of any kind are allowed during the awards ceremony.**

**First Aid:** Will be offered in the lower level of the Coliseum. The Coliseum has a first aid office just down from Tabulation. Local medical facilities are listed on the webpage. **DIRECTORS:** There have been many instances this season in which your performers have anxiety attacks, asthma attacks, and other medical situations occur. Please remember to bring your performers emergency cards with you and make sure they have any medications they need. Also remind them and/or discuss with them how to take care of themselves before a competition. Lastly, if they haven't performed in a big arena, make sure they are made aware. This could be stressful to them.

**Ticket Purchase:** Tickets can be purchased at the ticket booth or through Ticket Master via the link on the North Champs page. Only adult tickets can be purchased through Ticket Master. Child tickets must be purchased at the box office.

**Best of Luck to Everyone**

